

**1.** The parties to the dispute being, \_\_\_\_\_, Party A, and \_\_\_\_\_, Party B, entered into a contract entitled \_\_\_\_\_, a fair and accurate copy of which is attached hereto as Exhibit A. The parties are now in conflict regarding this contract and desire to have the following issues submitted to non-binding mediation with \_\_\_\_\_ (name mediator or mediation forum):

(List issues or claims to be mediated):

**Party A's Claims:**

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

**Party B's Claims:**

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

**2.** The parties further agree to follow the rules and procedures for mediation set forth by \_\_\_\_\_ (name the mediator or the mediation forum).

**3.** In executing this document, the parties expressly agree to mediate in good faith and to either attend said mediation in person or to have in attendance at the same a representative having final and binding settlement authority.

So Agreed and Certified:

This \_\_\_ day of \_\_\_\_\_, 200\_\_ .

\_\_\_\_\_  
**Party A.**

\_\_\_\_\_  
**Party B.**